



## Honorarium for External Practical Examination

(Only for Examinations in which Practical/Viva is conducted)

Name of Examination with Faculty \_\_\_\_\_

Name of External Examiner: \_\_\_\_\_

Institution/College/University Name \_\_\_\_\_

Name of Internal Examiner: \_\_\_\_\_

Name of Subject with code \_\_\_\_\_

Name of Laboratory where practical Examination held: \_\_\_\_\_

Date and time of Practical examination \_\_\_\_\_

Prog./Batch	Year/Sem.	No. of Students	Number of Answer Books evaluated, if any	Amount of Payment for Practical/Viva/Evaluation of Answer Books
Travelling Allowance (if applicable)				
Departure from to SGTU (with Date)	Mode of Journey (Vehicle No. in case of Car/taxi)	Total distance in Kilometer		Amount (INR)
		(To & Fro)		
Total Amount (INR)				

(Signature of Internal Examiner)  
Id. No. (If any): \_\_\_\_\_

(Signature of External Examiner)  
Id. No. (If any) \_\_\_\_\_

HOD (Sign with date & seal)

Dean (Sign with date & seal)

Countersigned (COE)

### General Instructions:-

1. The name of External Examiners should be from the BOS approved panel.
2. In case of non-availability of External Examiners given in BOS approved panel list, a special approval from the Vice-Chancellor is required.
3. The examinees appearing in this exam should not be the relative of external Examiners.
4. An external expert can conduct/examine only two subject practical Exam in a day.
5. Forms with incomplete entries and without supporting documents will not be processed.
6. Please refer approved rates of the university before filling up the form.